

Position Description

Board Member - Chairperson, Sprout Tasmania
Volunteer - Statewide



Primary objective of the Board

The Board's role is to ensure Sprout Tasmania progresses towards achieving its strategic objectives and vision, while maintaining strong governance, financial sustainability and organisational accountability.

Primary objective of the Chair

To lead the Board in fulfilling its governance responsibilities, including strategic oversight, financial stewardship and organisational accountability, while maintaining a constructive and supportive working relationship with the CEO.

As a values-led organisation operating with a small team, Sprout Tasmania benefits from an engaged and proactive Chair. The role requires a willingness to contribute beyond formal meeting settings and to provide active leadership during periods of organisational growth or transition, while maintaining clear separation between governance and operational management.

Key responsibilities of the Chair

Board leadership and governance

- Lead and facilitate effective, well-structured Board meetings, ensuring action items are clearly identified for the Secretary to minute.
- Ensure the Board fulfils its legal and governance obligations.
- Guide the Board in setting and monitoring strategic direction.
- Oversee financial stewardship and risk management at a governance level.
- Foster a culture of respectful debate, transparency and collective decision-making.
- Support effective recruitment, induction and succession planning for Board members.

CEO relationship and support

- Maintain regular communication with the CEO.
- Provide strategic guidance and act as a sounding board on key organisational matters.
- Ensure appropriate reporting mechanisms are in place to enable informed Board oversight.
- Support the CEO while maintaining clear separation between governance and operational management.

Organisational oversight

- Ensure the Board monitors organisational performance against strategic and financial objectives.
- Ensure appropriate governance frameworks, policies and compliance mechanisms are maintained.
- Support a culture of accountability and ethical conduct across the organisation.

Representation and relationships

- Represent Sprout Tasmania at key events and with stakeholders where appropriate.
- Strengthen relationships with members, partners and the broader community in alignment with the organisation's mission and values

Commitment

The Chair will:

- Prepare for and attend Board meetings and the Annual General Meeting, and lead facilitation of these meetings.
- Participate in strategic planning activities.
- Maintain regular communication with Board members and the CEO.
- Uphold the values and vision of Sprout Tasmania at all times.

Knowledge, skills and experience

Essential

- Passion for the Tasmanian community and small-scale agriculture.
- Demonstrated governance experience and strong understanding of Board roles and responsibilities.
- Proven strategic thinking and sound decision-making capability.
- Strong business acumen, including an understanding of financial sustainability, organisational risk and long-term planning.
- Ability to interpret financial and operational performance information.
- Experience leading or facilitating effective meetings and constructive discussion.
- High level of integrity, sound judgement and accountability.
- Strong communication and interpersonal skills, with the ability to build trusted relationships.
- Alignment with the vision, mission and values of Sprout Tasmania.

Highly desirable

- Lived experience in agriculture, small-scale farming or food production.
- Deep understanding of Tasmania's farming and regional communities.
- Established networks within the agricultural and food sector.
- Previous Chair or senior Board leadership experience.
- Experience in stakeholder engagement, partnerships or advocacy within the not-for-profit or agricultural sectors.